

Other WD 33 Procurement Changes

- Close Purchase Order Lines for Invoicing
 - Used to avoid additional receipts **AND** invoices
 - Liquidates remaining line obligation
 - Lines can be reopened within the FY if closed in error
- PO Close Reasons
 - Account Closed/Expired
 - Incorrect Account
 - Incorrect Supplier
 - Liquidate Line
 - Liquidate PO
 - Product Discontinued

Have you registered yet?



2019 PROCUREMENT SUMMIT

DISCOVERING MAGIC IN THE PROCESS

LOD COOK ALUMNI CENTER
OCTOBER 9-10, 2019

REGISTER FOR SESSIONS NOW

EDUCATIONAL SESSIONS | KEYNOTE SPEAKER | SUPPLIER EXPO | BREAKFAST | LUNCH

Changes to Purchasing Agent Certification

- New Applicants
 - Applicant must attend the **Procurement Institute Training Session** and **2 of 4 sessions** listed below.
 - Spec, Specs & More Specs Session@ Summit
 - Workshop: Complex Specs for a Simple Purchase @ Summit
 - Specs 101 and Complex Specifications
 - Department Solicitations
 - Note: Individual must physically attend & stay the duration of the session to receive credit.*
 - Department Solicitations Session now **required** if Level 2 Delegation Requested.

Changes to Purchasing Agent Certification

- Recertifying Delegates
 - Delegate must renew certification within **12 months of approval date** by obtaining a minimum of 5 credits at the following events:
 - Procurement Bi-monthly Roundtable Meetings (max 3 credits/year)
 - Procurement Training Sessions (1 credit each)
 - Procurement Hosted Supplier Expos (1 credit/year)
 - Note: Individual must physically attend & stay the duration of the event to receive credit.*
 - Delegate must complete and submit the ***Delegation Renewal Form*** to Procurement Services.

Procurement Sessions @ Summit

- Contract Management 101: Planning & Procurement
- Contract Management 102: Monitoring & Oversight
- Department Solicitations
- Managing Supplier Contracts
- Specs, Specs and More Specs
- Strategic Sourcing
- Workshop: The Bid Game
- Workshop: Complex Specs for a Simple Purchase
- Workshop: Sole source Procurements

Other PAC Changes

- Delegate must attend any mandatory training as determined by the CPO in order to stay abreast of all policy, procedures and process changes.
- Notes:
 - The Procurement Institute will be offered every other month.
 - The additional courses will be offered in the opposite months.
 - The Procurement Institute is a pre-requisite for all seeking delegation.

Delegation Questions

Email:

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