



LSU SCHOOL OF THEATRE

UNDERGRADUATE HANDBOOK

Revised, February 2025

lsu.edu/cmda/theatre

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I. WELCOME

Welcome to the LSU School of Theatre. We look forward to collaborating with you in the classroom, on stage, and in front of or behind the camera!

This handbook includes resources, policies, guidelines, deadlines, and helpful hints to assist you in the completion of your undergraduate degree. Additional important information, including a degree audit regarding your specific curriculum, is available from your MyLSU account at www.lsu.edu.

You are responsible for the completion of your degree. Becoming thoroughly familiar with this handbook, curriculum guides, eight semester recommended paths, and the LSU General Catalog will help in the initial stages of your degree work. If you have any questions, please see the Assistant Dean for Student Success.

The University and the School of Theatre reserve the right to change any provision, offering (courses or services) or requirement at any time within the student's period of study at LSU. All classes, policies, procedures, and stipulations are only approved for the year of the handbook regardless of when students enter the program. Students are required to adhere to the policies outlined in the most current School of Theatre Handbook. Each student is personally responsible for becoming informed of any changes in the handbook during the period of their education at LSU as well as completing all requirements established for their degree by the University, college, and department. It is the student's responsibility to learn these requirements.

II. ACCESS AND ENGAGEMENT

A. ACCESS AND ENGAGEMENT IN THE COLLEGE OF MUSIC AND DRAMATIC ARTS

Access and engagement are core values of the LSU College of Music & Dramatic Arts. We strive to build and sustain a community honoring the experience, perspectives, and unique identities of our students, faculty, staff, guest artists, and audiences. We embrace the collaborative nature of our work and our world, and celebrate the rich perspectives we attain in a community with one another. We are committed to an ongoing evaluation of policies, practices, and curriculum to eliminate access barriers for all of our staff, students, and faculty, and pursue excellence in ways that make all members of our community feel welcomed and engaged.

(<https://lsu.edu/cmda/access/index.php>)

B. RESPECT

The School of Theatre strives to welcome and celebrate the wholeness of its members. As a member of our community students agree to respect the dignity of every individual.

- We will give each other grace; this is hard work and mistakes will happen.
- Be accountable for the impact of your behavior.
- There is no statute of limitations for harm. Harmful behavior may be addressed at any time.
- Language matters
- Names and pronouns will be respected.
- Use inclusive language: avoid biased, discriminatory, sexist, prejudiced, racist, ableist, denigrating terms. For examples, see the **Northwestern Counseling Inclusive Language Guide**
- Avoid gendered language (unless specifically told otherwise): Avoid titles (Ms., Mr., Miss, Mrs.), avoid gendered job titles (“mail carrier” rather than “mailman”), don’t refer to groups by gender (“boys and girls” or “ladies and gentlemen” or “hey, guys”)

III. CONTACT INFORMATION

A. ADMINISTRATION AND SCHOOL OF THEATRE OFFICE STAFF

Eric Lau, Dean of CMDA
ericlau@lsu.edu

Pam Pike, Associate Dean of Research, Creative Activity and Community Engagement, CMDA
pdpike@lsu.edu

Shannon Walsh, Associate Dean of Access and Engagement, CMDA
swalsh@lsu.edu

Kristin Sosnowsky, Executive Associate Dean, CMDA and Director, SOT
ksosno1@lsu.edu

Amy Smith, Assistant Dean, Office of Student Success, CMDA
asmith10@lsu.edu

Drew Alvarez, Front Office Coordinator (SOT)
drewalvarez@lsu.edu

Melissa Fay, Business Manager, School of Theatre
mfay@lsu.edu

Paloma Gonzalez, Data Coordinator, Office of Student Success (CMDA)
paloma@lsu.edu

Vastine Stabler, Managing Artistic Director
stabler1@lsu.edu

Becca Wagner, SOT Recruiting Coordinator and First- Year Advisor
Rwagner1@lsu.edu

B. SCHOOL OF THEATRE PROGRAM HEADS AND FACULTY AND STAFF

Sonya Cooke, Head of Undergraduate Performance scooke@lsu.edu

Nick Erickson, Head MFA in Acting nickwe@lsu.edu

John Fletcher, Head of Ph.D. Program jfletch@lsu.edu

Jim Murphy, Head of MFA in Technology and Design jlmurphy@lsu.edu

Claudio Ribeiro, Head of Dance cribeiro1@lsu.edu

Vanessa Uhlig, Head of Film and Television vuhlig@lsu.edu

For a full list of School of Theatre Faculty and Staff visit the [School of Theatre Faculty and Staff](#) page.

C. MAIN OFFICE

School of Theatre Main Office

105 Music and Dramatic Arts Building

Baton Rouge, LA 70803

Telephone • 225-578-4174 | Box Office • 225-578-3527

Websites • [LSU Theatre](#) • [Swine Palace](#)

D. STUDENT RESOURCES

The School of Theatres maintains a webpage with quick links to Students Resources and Services.

Students can visit the [Theatre Student Resources and Services](#) webpage for general information as well as information on academic, research, and productions.

IV. ACADEMICS

A. ACADEMIC POLICIES

The following are select policies excerpted from the LSU General Catalog. For complete updated information please, refer to the catalog which is the source of all academic policies and procedures.

Academic Requirements for Obtaining a Degree:

Students must maintain a grade point average of 2.00 on all work taken, except for those courses in which grades of P, W, or I are recorded. You must have a cumulative GPA of 2.0 on all college work taken at this and any other university in order to graduate from LSU. In addition, all Bachelor of Arts in Theatre majors must achieve a grade of C- or higher in all Theatre courses. The Bachelor of Fine Arts in Film and Television requires a 2.5 cumulative GPA and a 3.0 GPA in B.F.A. courses.

Students must also fulfill a minimum residency requirement of two semesters (or four summer terms), earn at least 25% of the total number of hours required for the degree at this University, and meet the residency requirements of their college as stipulated in each “college” and “school” section of the **LSU General Catalog**.

Students must meet all degree requirements as stated in the **LSU General Catalog**.

GPA calculations: It is vital that you be aware of your current standing in the University so that you may make reasonable decisions concerning registration, outside activities, future plans, etc. This information is available at the END of the degree audit (accessed via MyLSU) and labeled “Current Academic Standing”. A GPA calculator is also available at <https://lsu.edu/cas>. If you have questions about your GPA, see the Assistant Dean for Student Success.

Mandatory Advising: First-year students and incoming Transfer students must see an academic advisor prior to scheduling classes in the first two semesters. After the first year, advising is strongly suggested but is not mandatory prior to scheduling. Students may schedule an advising appointment using the Navigate Student App.

Degree audits: A degree audit is a computer-generated document indicating courses completed and what is yet required to complete your degree so that you can plan effectively which courses to schedule. The degree audit changes each semester as you complete courses.

Registration: New students are required to attend Spring Invitational or First-year and Transfer Student Orientation during which time they are able to take advanced placement tests and register for classes.

In subsequent semesters, the registration procedure is a computer-access system. Detailed instructions for completing this part of registration are given in the Schedule of Classes, available online. Although students create and submit their own schedule requests on-line, consultation with an academic advisor is recommended when choosing courses each semester. Entering students may have courses scheduled

on their behalf for the fall semester. For current students, late-penalties apply to continuing students who do not meet the pre-registration and fee payment deadlines.

Late Registration - Drop/Add Policies: University policies concerning Drop/Add may be found in the [LSU General Catalog](#). Students beyond the first year are able to drop courses by using MyLSU through the final date to drop each semester. First-year students must contact an academic advisor to drop classes.

ABS (Advance Billing System): LSU has implemented a system designed to enable the majority of students to conduct University financial business via MyLSU. As an LSU student, you will automatically have an account in this system. Class schedules resulting from advance registration will be included on your MyLSU account. Fee bills are not mailed. They must be accessed via MyLSU. You must pay your fees on or prior to the due date listed on your fee bill. You must complete registration through your MyLSU account, even if the amount due is zero. If your payment is not received by the due date, your classes will be purged from the system. If you pay fees after the due date, you will be assessed a late registration service charge. Complete information on the ABS system is available from the Office of the University Registrar. Make sure that your mailing address, home phone number and cell phone number are kept current on the LSU system. Use your MyLSU account to update this information.

Retroactively Adding a Course: Courses are not normally added to a student's schedule after the 6th day of classes. If a course must be added, and circumstances are beyond the student's control, a retroactive add will be considered. All requests for retroactive adds must be made to the Assistant Dean, with an explanation as to why the course must be added and approval from the faculty member teaching the class. Retroactive procedures will be considered only in exceptional instances.

Excused Absences: All students are held to the [PS-22 LSU policy](#) statement regarding excused absences. Excused absences may be granted for certain off-campus performances or obligations that are directly related to the LSU experience. When students have valid reasons for absence (see [PS-22](#)), they are responsible “for providing advance notification and appropriate documentation of the reason for the absence” and “for making up examinations, obtaining lecture notes, and otherwise compensating for what may have been missed.”

Disability Services: [LSU Office of Disability Services](#) provides appropriate auxiliary aids and services to students with disabilities to ensure they receive full participation in all activities, programs and services at the university. Any student with a documented learning, physical, psychological, or other disability that significantly impacts academic pursuits is potentially eligible to receive accommodations. Incoming students should register with LSU Disability Services at Spring Invitational, Freshman and Transfer Orientation. Continuing students should register at the beginning of their enrollment at LSU or as soon as they are able to post-diagnosis. Accommodations are determined by [LSU Office of Disability Services](#) and it is the responsibility of the student to provide accommodation information to professors. The guide for accommodations can be found at the [LSU Office of Disability Services](#) webpage.

Auditions: Audition information is distributed annually through Broadcast e-mail and includes information regarding how students should prepare for the audition.

Important Academic Dates

Students are advised to check the [Academic Calendar](#) each semester for current information on the following important academic dates:

- First day of Classes
- Last day for dropping classes without receiving a “W”
- Last day to add courses or make a section change
- Last day to invoke the Grade Exclusion Policy
- Course scheduling for the following semester
- Last day to drop classes or resign from the University
- Final date to request rescheduling a final exam when three exams are scheduled in 24 hours
- Last day of classes
- University Holidays

The [Final Exam Schedule](#) if available on the [Office of the Registrar](#) website.

B. DEGREE PROGRAMS

Curriculum Guides

The curriculum guide sheets are designed to give an overview of the degree program, and the courses required to meet the degree requirements. Eight semester recommended paths can be found by consulting the [LSU General Catalog](#). Course offerings are available through the [Schedule Booklet](#) page on the [Office of the Registrar](#) website. Students who do not take courses when recommended may find it impossible to complete their degree program in four years. Realize that certain courses will only be offered in alternate years. Plan early and plan often!

The School of Theatre offers the following degree programs:

Bachelor of Arts in Theatre degree with the following concentrations:

- **Arts Administration**
- **Design/Technology**
- **Performance**
- **Physical Theatre**
- **Theatre Studies**

Bachelor of Fine Arts in Film and Television

Master of Fine Arts degree with the following specializations:

- **Acting**
- **Scenic Technology and Design**
- **Costume Technology and Design**
- **Properties Design and Technology**

Ph.D. in Theatre degree with a concentration in Theatre History, Dramatic Literature, Theory and Criticism.

For additional information on graduate study at LSU, please visit the [LSU Graduate School](#) website.

C. BACHELOR OF ARTS IN THEATRE

All theatre students are required to complete the following core theatre courses. This curriculum provides students with a comprehensive view of theatre from a practical, theoretical, and historical viewpoint while also providing them with direct production experiences.

Core Requirements:

Practical Elements of Stagecraft (THTR 1001)
Acting I (THTR 1025)
Directing I (THTR 2021)
Introduction to Theatrical Design (THTR 2022)
Theatre Practicum I (THTR 2026)
Script Analysis (THTR 2130)
Theatre History and Literature I (THTR 3120)
Theatre History and Literature II (THTR 3121)
Theatre History and Literature III (THTR 3122)
Theatre Practicum II (THTR 4136)
Apprentice Seminar (THTR 1010)
Journeyman Seminar (THTR 2010)
Master Seminar (THTR 4010)

Additional Requirements:

3 credit hours from approved Theatre Literature courses
3 credit hours from approved Theatre Technology courses
3 credit hours from approved Design or Technology courses

Arts Administration Concentration

The Arts Administration concentration is designed to provide students with coursework and practical experience leading to a complete understanding and appreciation of the arts as an industry as well as the role of the arts in the community. Emphasis is placed on non-profit arts organizations. The program is designed to develop, not only professional arts administrators, but also life-long audience members, volunteers, and patrons. Students graduating from the Arts Administration concentration are well-prepared to pursue an advanced degree or a career as a professional arts administrator.

Required courses Arts Administration concentration:

Introduction to Arts Management (THTR 3320)
Marketing the Arts (THTR 3340)
Special Topics in Arts Administration (THTR 4300) (twice)
Advanced Arts Management (THTR 4320)
Fundraising for the Arts (THTR 4350)

Survey of Accounting (ACCT 2000)
Economic Principles (ECON 2030)*
Principles of Marketing (MKT 3401)

* Fulfills general education social science requirement.

Design/Technology Concentration

The Design/Technology concentration offers the student a full complement of design and technology courses combined with practical experiences through design and technical production assignments for LSU Theatre as well as the opportunity to work alongside a variety of professional designers through the Department's affiliation with Swine Palace. Students graduating from the Design/Technology program are well-equipped to pursue both professional careers in theatre and related fields as well as to pursue advanced degrees.

Required courses Design Technology concentration:

Portfolio Presentation (THTR 2001)
Drafting (THTR 2830) or Theatrical Rendering (THTR 3126)

Choose 6 credit hours from:

Costume Design (THTR 4123); Scenic Design (THTR 4124) Sound Design (THTR 4530),
or Lighting Design I (THTR 4531)

Choose 6 credit hours from

Introduction to Stage Management (THTR 2020), Stage Makeup (THTR 2023), Live Entertainment Technology (THTR 2024), Properties for the Entertainment Industry (THTR 2135), Scenery Construction for the Entertainment Industry (2140), Drafting (THTR 2830), Costume Construction Techniques for the Stage (THTR 3123), Theatrical Rendering (THTR 3126), Scene Painting I (THTR 3435), Sound Technology (THTR 3530), Stage Lighting Technology (THTR 3531), Advanced Costume Construction Techniques for the Stage (THTR 4023), Advanced Stage Makeup (THTR 4123), Scenic Design (THTR 4124), Mask Making (THTR 4128), Advanced Stage Makeup (THTR 4132), Scene Painting II (THTR 4435), Sound Design (THTR 4530), Advanced Sound Technology (THTR 4541), Advanced Sound Design (THTR 4530), Advanced Sound Technology (THTR 4541) Advanced Stage Management (THTR 4820), Selected Topics in CAD Drafting for the Theatre (THTR 4831), Selected Topics in Advanced CAD for the Theatre (THTR 4832), Special Projects in Theatrical Technology (THTR 4902).

Choose 6 credit hours from:

Introduction to Stage Management (THTR 2020), Stage Makeup (THTR 2023), Live Entertainment Technology (THTR 2024), Technical Drafting for Theatre (THTR 2830), Costume Construction Techniques for the Stage (THTR 3123), Properties for the Entertainment Industry (THTR 2135), Scenic Construction for the Entertainment Industry (THTR 2140), Theatrical Rendering (THTR 3126), Scene Painting (THTR 3435), Sound Technology (THTR 3530), Stage Lighting Technology (THTR 3531), Advanced Stage

Management (THTR4820), Selected Topics in CAD Drafting for Theatre (THTR 4832), Special Projects in Theatrical Design (THTR 4901), Special Projects in Theatrical Technology (THTR 4902).

Performance Concentration

In keeping with the mission of the LSU School of Theatre, the Performance concentration prepares students to enter graduate programs or pursue professional careers in theatre, film, television and related fields. Additionally, it is our aim to create a culture of arts awareness and advocacy.

Required courses Performance concentration:

Stage Movement I (THTR 1029)
Acting II (THTR 2025)
Stage Voice: Basic Techniques (THTR 2027)
Acting III (THTR 3025)
Stage Voice: Advanced Techniques (THTR 3027) or Stage Movement II (THTR 3029)
Acting for the Camera (THTR 3026) or Acting IV (THTR 4025)

Choose 6 credit hours from the following:

Beginning Modern Dance (THTR 1127); Beginning Ballet (THTR 1131); Beginning Jazz Dance (THTR 1153); Intermediate Modern Dance (THTR 1227); Intermediate Ballet (THTR 1231); Intermediate Jazz Dance (THTR 1253); Aerial Silks I (THTR 2031); Acting for the Camera (THTR 3026); Stage Voice: Advanced Techniques (THTR 3027); Audition Technique (THTR 3028); Stage Movement II (THTR 3029); Improvisation (THTR 3803); Special Topics in Theatre (approved topic) (THTR 3900); Acting IV (THTR 4025); Acting for the Camera II (THTR 4026); Accents for the Actor (THTR 4027); Aerial Silks II (THTR 4031)

No more than 3 credits from the following can be used to fulfill this requirement:

THTR 112, THTR 1131; THTR 1153; THTR 1231; THTR 1231; THTR 1253; THTR 2031; THTR 4031

Physical Theatre Concentration

The Physical Theatre concentration addresses students who are interested in physical approaches to theatre. Training ranges from Aerial work to contact improvisation to the creation of Physical Theatre at International Arts Festivals.

Required courses Physical Theatre concentration:

Stage Movement I (THTR 1029)
Stage Movement II (THTR 3029)
Viewpoints (THTR 3032)
Improvisation (THTR 3803)

Choose 6 credit hours from:

Beginning Modern Dance (THTR 1127), Beginning Ballet (THTR 1131),
Beginning Jazz Dance (THTR 1153), Intermediate Modern Dance (THTR 1227),

Intermediate Ballet (THTR 1231), Intermediate Jazz Dance (THTR 1253),
Aerial Practice I (THTR 2031), Aerial Practice II (THTR 4031)

Choose 9 credit hours from:

Acting II (THTR 2025), Survey of International Performing Arts (THTR 2032),
Theatre/Film Internship (THTR 3800), Dance Composition (THTR 3802), Special Topics in Stage
Movement (THTR 4029), Composition for Physical Theatre (THTR 4032), Devising for Physical
Theatre (THTR 4033)

Theatre Studies Concentration

The Theatre Studies concentration is aimed at students wishing to gain a comprehensive understanding of performance, production, and theatre scholarship. The concentration serves students who may not choose to continue on to an M.A. or Ph.D. program, but also those who wish to gain the creative, collaborative and intellectual assets of a theatre curriculum that will serve them in various careers. The Theatre Studies concentration provides students with a broad understanding of the craft of theatre and allows the student the maximum flexibility in tailoring their own course of study.

Required courses Theatre Studies concentration:

Choose 6 credits from:

Introduction to Writing Drama (THTR 2008) or Writing Drama (THTR 4008),
Gender and Sexuality in Performance (THTR 4021), Approaches to the Stage (THTR 4130),
Seminar: Contemporary Drama (THTR 4131), Drama of Africa and African Diaspora (THTR 4220),
History of Theatrical Design (THTR 4436)

Additional 18 credits of approved Theatre courses

D. BACHELOR OF FINE ARTS IN FILM AND TELEVISION

The **Bachelor of Fine Arts Film and Television** program is designed to provide students with the essential skills and knowledge to create and collaborate in film, television, and many other forms of emergent media. The program is directly tied to the growing entertainment industry in Louisiana and its need for highly skilled artists, technicians, and administrative personnel.

Required courses Film and Television:

History of Film (CMST 3012)
Apprentice Seminar (THTR 1010)
Acting I (THTR 1025)
Introduction to Entertainment Industries (THTR 1701)
Portfolio Prep (THTR 2001)
Playwriting (THTR 2008)
Introduction to Entertainment Technology (THTR 2024),
Practicum I (THTR 2026)

Cinematic Language and Aesthetics (THTR 2701)
Film and New Media Production I (THTR 2735)
Film and New Media Production II (THTR 3735)
Film Practicum II (THTR 4138)
Advanced Film Practicum (THTR 4735)
Technology Elective
Additional 30 credits of approved Film courses

Please see the [LSU General Catalog](#), for specific course requirements for each degree program.

E. MINORS

The School of Theatre offers four **Minors**:

Arts Administration:

18 credit hours including Introduction to Arts Management (THTR 3320), Marketing the Arts (THTR 3340), Fundraising for the Arts (THTR 4350), Advanced Arts Management (THTR 4320), and Special Topics in Arts Administration (THTR 4300).

Dance:

18 credit hours including Introduction to Dance (THTR 1800), Dance History (THTR 4801), and other approved dance courses.

Physical Theatre:

18 credit hours of approved dance, physical theatre and theatre courses.

Theatre:

19 credit hours including Acting I (THTR 1025), Introduction to Theatrical Design (THTR 2022), Script Analysis (THTR 2031), Theatre Practicum I (THTR 2026), and other approved Theatre courses.

F. THEATRE PRACTICUM

Theatre Practicum I

Practicum I is a class that focuses on the hands-on application of skills in the chosen section. You may choose to fulfill your practicum requirements in administration, design, or technology. Students choosing to work in design and/or technology will have the opportunity to choose which shops they would like to work in. You may choose to switch areas every semester or stay in an area of your choosing. Hands on experience will be gained by working on projects in Film and Television or on LSU Mainstage or Swine Palace productions. Credit is not given for any work on Lab Series productions.

THTR 2026 Theatre Practicum I:

Credit for THTR 2026 will only be given for work in the Film and Television area or on LSU Mainstage or Swine Palace productions in the following areas:

- Administrative (including marketing and development)
- Design
- Technical (including shop work, stage management and running crew)

(Credit is not given for any work on Lab Series productions, including performance and directing.)

THTR 4136 Theatre Practicum II:

Practicum II focuses on advanced hands-on application of skills. 4136 assignments range from completing more advanced projects on production, shop leadership roles, design assignments, directing, publicity, or assisting any of the aforementioned positions. You are encouraged to seek a 4136 credit in your area of concentration first but if no positions are available, other assignments will be considered with approval.

Such work is limited to Film and Television, LSU Mainstage or Swine Palace only. Examples include:

- Performance – Acting/Directing/Assistant Directing/Assistant Vocal Coach
- Design/Tech – lighting, sets, props, painting, sound, costumes, stage management
- Arts Management – Publicity/Development/Marketing
- Theatre Studies – Any of the above

G. UNDERGRADUATE THEATRE ADVISING

CATS (Comprehensive Academic Tracking System) is designed to help students maintain progress toward graduation each semester. Each major has a RECOMMENDED PATH that is the optimal path for graduation in four years. Each RECOMMENDED PATH has a series of CRITICAL REQUIREMENTS which must be met on schedule for students to meet minimum academic progress and remain on-track in their chosen program. Students who do not meet minimum academic progress in two consecutive semesters will be required to change their major. All appeals to this rule will be handled through the CMDA Assistant Dean for Student Success.

All Theatre and Film and Television majors must meet with the College of Music and Dramatic Arts Assistant Dean for Student Success, Amy Smith (Rm 102, School of Music Bldg.), at certain points during their academic career. Virtual or in-person advising appointments are scheduled through the [Navigate Student App](#). Appointments are open for the full semester and can be scheduled in advance or on the same day if available or students can walk-in to room 102, School of Music.

All students must bring to the advising session:

- Current degree audit
- Schedule of classes
- Preliminary schedule

It is vital to bring these items to your session. If you fail to bring any required document to your session you may be forced to reschedule and lose your priority status in the registration process.

Amy Smith, Assistant Dean, Office of Student Success
Room 102, School of Music
Office Phone: 578-8854
Email: asmith10@lsu.edu

H. CAREER PREPARATION

The CMDA in collaboration with **LSU Olinde Career Center** has a dedicated Career Coach. The CMDA Career Coach provides the following services for undergraduate and graduate students.

- **Connect with CMDA Career Coach:**
 - Schedule a 1:1 appointment through your **Handshake** account under the Career Center tab
 - CMDA Career office: 120 MDA
 - Drop-in and career-topic group workshop times available regularly
 - For more information: **LSU Olinde Career Center**

- **Major and Career Exploration**
 - Individual exploration appointments and group workshops
 - Online career assessments, with options to review your results in-depth with a career coach
 - Graduate school decision-making support
 - Online and print resources for exploring majors and occupations
 - Career coach can help you determine what experiences (internships, informational interviews, leadership roles, volunteering, summer stock, camps/festivals, etc.) will help you be successful in your chosen field

- **Communicating Your Experience and Skills to Employers or Graduate Schools**
 - **Ready to Roar:** Guide you in identifying and communicating your unique career proficiencies
 - Personalized reviews of resumes, cover letters, personal statements, and other application/audition materials
 - Mock interviews for practicing how to best communicate your skills and experiences to employers and graduate programs
 - Handshake: your free, online career management system for browsing thousands of jobs & career resources
 - Help shape your online materials, including for Handshake & LinkedIn profiles, digital portfolios/websites, etc.

- **Connecting with Employment Opportunities or Graduate Programs**
 - Over 15 on-campus recruiting events connect you with a wide variety of employers and graduate programs—all are open to any major
 - Job search and opportunities resources, both on-campus and off-campus

Rachel Aker, Ph.D. (she/her)

Career Coach for the College of Music & Dramatic Arts

LSU Olinde Career Center

158 Student Union & 120 MDA

Office Phone: 225-578-2894

Email: raker1@lsu.edu

V. THEATRE PRODUCTION PROGRAM

A. SWINE PALACE

Swine Palace serves as the professional arm of the School. Swine Palace is a major performance outlet for M.F.A. students allowing them to perform alongside professional actors. M.F.A. Technology/Design students also receive major assignments for Swine Palace productions which include serving as a Set or Costume Designer or Props Master. A limited number of undergraduate students are also cast in Swine Palace productions and all undergraduate students work in support roles such as run crew, costume crew, electricians or Assistant House Managers.

Proposals for LSU Theatre and Swine Palace productions are solicited during the fall semester through an online [Call for Proposals](#).

B. LSU MAINSTAGE

The LSU Mainstage season is reserved for undergraduate students affording them the opportunity for major roles in fully supported productions directed by faculty or guest directors. Design/Technology undergraduate students have the opportunity for a major assignment on an LSU Mainstage production such as Set, Costume, Sound or Lighting Designer.

Proposals for LSU Theatre and Swine Palace productions are solicited during the fall semester through an online [Call for Proposals](#).

C. LSU LAB SEASON

Each academic year, the Lab Season consists of four student driven productions. Undergraduate and graduate students direct the majority of the productions in the Lab Season. In addition, students serve as designers and technologists and primarily undergraduate students perform. Faculty serve as mentors for Lab productions which have limited budgets. Lab productions are selected by the Lab Season committee through a competitive proposal process. A call for proposals is held each spring for all Lab productions during the following academic year. Specific information about the Lab Season may be found in the Lab Season guidelines document.

Lab season proposals are accepted in the fall for the following academic year. Each year, the Lab Season Committee oversees the Lab Season proposal process.

D. ANNUAL DANCE CONCERT AND PHYSICAL THEATRE SHOWCASE

The Annual Dance Concert and Physical Theatre Showcase, presented annually in the spring, the Dance Concert and Physical Theatre Showcase features student and faculty choreography.

VI. FILM PRODUCTION PROGRAM

A. GEAUX FILM

Each academic year, the School of Theatre funds one to three student projects –in the fall and spring semesters – as a way for students to gain more real-world experience in each phase of the filmmaking process. Students pitch ideas to a faculty committee that meets once in August and once in October and then if chosen, will oversee all aspects of the production with a faculty advisor functioning as executive producer. The increased budget and larger scope of the Geaux Films results in larger sets with more resources and crew members to manage. For this reason, students functioning in producer, director, DP, or other major roles may be eligible for credits towards THTR 4735 or an independent study course.

B. TAKE FILM FESTIVAL

Every Spring, the School of Theatre hosts the Take Film Festival. It is a culmination of all the work done by students in the department through the school year and also features the Geaux Films. Festival submissions open in February and run through mid-April. The Festival is managed by students in THTR 3740 Take Film Festival course. Films in the festival are eligible for awards for Directing, Cinematography, Acting, Editing, Writing, Production Design, Best Overall, and Audience Favorite. The festival is held at the end of the spring semester with a panel of industry figures that act as judges for the awards. The festival may also include panels and workshops put on by the guest judges and receptions for festival entrants. The festival entries are open to any student at any school and even includes an alumni category for graduates.

C. HORROR-BLY SHORT FILM FESTIVAL

Each October, Delta Rouge manages and hosts the Horror-bly Short Film Festival. This is a free 48-hour film festival-style event available for any member of Delta Rouge to participate in. Small teams for the festival are chosen by lottery by the Delta Rouge board and each team is assigned a package of equipment from the Equipment Office. In one weekend in October, each team is given an assigned line, prop, and action to include in a short horror film that must be written and shot in one weekend and edited in the three days following. The shorts are shown at the festival screening during the week of Halloween with the best film being awarded the Horror-bly Short Trophy.

VII. CASTING AND REHEARSAL

A. UNDERGRADUATE CASTING

- Casting and callbacks for LSU Theatre Mainstage and Lab productions and on occasion, Swine Palace, are generally held within the first few weeks of classes for productions in the following semester. Auditions for the Geaux Films are conducted in a similar manner with timing based on selection of the production team.
- All students must maintain a cumulative GPA of 2.5 to be eligible to work on productions. The only exceptions to this rule are Theatre Practicum class 2026, or studio run crews. Exceptions can also be made when receiving THTR 4136 credit for run crew or work in one of our shops. A student may petition for special permission to override this rule by approaching the Head of the Undergraduate Program and/or the Design Faculty mentor / Production Manager and with approval from the School Chair.
- All departmentally sponsored productions and films are cast through an open casting process. Directors are prohibited from offering roles outside of departmental auditions.
- Auditions are open to all LSU students currently enrolled.
- LSU Faculty/Staff and community actors may audition and/or be otherwise involved in production work (designer, director, choreographer, etc.) when a role calls for their expertise, and with permission of the School Chair.
- All students may participate in general auditions regardless of whether they would like to be cast in a production. Students should note on their audition sheet that they are auditioning for experience only and not interested in being cast.
- A student may request notes on auditions from faculty and/or peer directors up to two weeks after General Auditions have taken place. If the student wants such feedback, it is the student's responsibility to follow-up with the appropriate parties.

B. REHEARSAL REGULATIONS

- Rehearsals for LSU Theatre and Lab productions are limited to five days per week with a maximum of four (4) hours per day. Rehearsals can be scheduled on either Saturday **or** Sunday, **but not both days**. (Notes must be contained into this period.) All rehearsals **MUST** end no later than 11:00pm on weekdays and weekends. Breaks for rehearsals should conform to Equity standards: five (5) minutes after sixty (60) minutes; ten (10) minutes after ninety (90) -- whatever the director prefers.

- Rehearsals for Swine Palace must adhere to the rules and regulations determined by the Equity contract. Compliance will be monitored by the Chair, Equity Stage Manager, Managing Director, and Artistic Director.
- The School of Theatre does not schedule 10 of 12 technical rehearsals. For all productions, technical rehearsals will take place from Wednesday through Saturday (Sunday if there is a home football game) during the week prior to opening with dress rehearsals on the Tuesday and Wednesday prior to the Thursday preview. Technical rehearsals will be limited to a maximum of four (4) hours per day during the week and six out of eight hours per day on the weekend.
- Rehearsals for all productions are carefully outlined in the production calendar; changes to the rehearsal schedule must be approved by the Chair and/or Production Manager.
- Misconduct in rehearsal (including abuse of alcohol / drugs, or violent / unsafe behavior) is subject to the sanctions as outlined in the LSU Code of Conduct. On all productions, the stage manager is obligated to report such behavior to the Head of the Undergraduate Program or the Chair of the School. Such behavior will be reported to the Office of Student Advocacy and Accountability and students will be subject to the LSU Student Code of Conduct.
- If a student will be late to a rehearsal, they should immediately communicate with the stage manager. Rehearsal conflicts should be reported at the time of the auditions or well in advance of the rehearsal (except for MAJOR illness, emergency, or injury).

VIII. FACILITIES

The Music and Dramatic Arts Building has been the primary home of the School of Theatre for over 70 years, housing classrooms, studios, faculty offices, production shops, and two performance spaces: the Claude L. Shaver Theatre and the Studio Theatre. In addition, the building serves as an auxiliary space for the LSU School of Music, housing selected music faculty offices, studios, and practice rooms. Completed in 1934, the M&DA Building re-opened in 2009 after a four-year \$22-million renovation.

The School of Theatre also operates the Reilly Theatre which is located on the south side of campus. The Reilly Theatre houses LSU Theatre and Swine Palace productions.

A. PERFORMANCE SPACES

The School of Theatre maintains three primary **performance spaces**.

Claude L. Shaver Theatre

The 425-seat proscenium theatre is the permanent home of the LSU School of Theatre and the primary venue for LSU Theatre and select Swine Palace productions. Designed in the Tropical Art Deco style, the Shaver Theatre is a point of pride for the University.

Studio Theatre

The 48' x 48' black box theatre serves as the primary venue for student-generated workshops and for smaller, more experimental LSU Theatre and Swine Palace productions.

Reilly Theatre

The former livestock showing pavilion was renovated and opened during the 1999-2000 season and serves as a flexible performance space for Swine Palace and LSU Theatre. The Reilly Theatre also houses Playmakers, Baton Rouge's professional theatre for young audiences, through a collaboration with the LSU School of Theatre.

B. REHEARSAL SPACES

The M&DA Acting Studios (Rooms 125 and 135) and the Undergraduate Rehearsal Room (Room 399) are the primary spaces available to theatre majors for rehearsals and other class work. See below for hours, availability and reservation procedures. The Dance Studio (Room 123) is available for Dance rehearsals only.

C. PRODUCTION FACILITIES

The School of Theatre operates a full-scale suite of production shops: Scene Shop, Prop Construction Shop, Spray Booth, paint storage and mixing area, Costume Shop, Costume Crafts Shop, Electrics Shop, and Sound Lab. Whether using the shops as part of a class; through a production assignment or in any

other context ALL students must adhere to individual shop policies and procedures. Shops utilize equipment and potentially hazardous material. At a minimum students must be wearing appropriate attire including footwear. Please check with individual supervisors for specific regulations regarding individual shops. Failure to comply with shop regulations will result in loss of access to all of the production shops and any additional repercussions that this loss of access may cause.

C. THEATRE RESOURCES

Theatre Library

The School of Theatre operates a theatre library featuring an extensive collection of plays and other material. The Theatre Library is located in room 302 of the Music and Dramatic Arts Building.

Film and Television Equipment Office

Students may check out video equipment with priority given to students enrolled in film and television courses. Students must abide by specific policies and procedures as outlined in the **Film Equipment Policy Handbook** available online. The Film and Television Equipment Office is located in the basement of the Music and Dramatic Arts Building.

Hours for the Theatre Library and Film and Television Equipment Office vary by semester.

Design Studio/Computer Lab

Located in room 181 of the M&DA Building, the Design/Tech Lab was designed primarily for Design/Technology courses and contains portable drafting tables and design workspaces.

Editing Bays

The School of Theatre has two fully equipped editing suites available for student use. The editing bays are located in rooms 113 and 383 of the M&DA Building.

D. LOCKERS

The School of Theatre has 70 lockers located outside of the Movement Studio (Room 166, M&DA) that students can access on a first-come, first-served basis each semester (M.F.A. students are able to rent lockers for the school year). For the first two weeks of class, only students enrolled in a Movement class are able to request a locker. After the two weeks have passed, any Theatre student may request a locker. Please see the School of Theatre Administrative Coordinator in Room 105 M&DA to request a locker.

IX. ROOM RESERVATIONS

Spaces available:

- Theatre Technology/Design Lab (Room 181)
- Acting Studios (Rooms 125 and 135)
- Sound Studio Design Lab (Room 314) (by permission of Front Office Coordinator)
- UG Rehearsal Space (Room 399)
- Movement Studio (Room 166) (by permission of Professor Nick Erickson)
- Dance Studio (room 123A) (by permission of Claudio Ribeiro)
- Editing Bays (Rooms 113, 383)

Spaces in the M&DA Building are available for use by theatre majors only. Priority for use: Swine Palace productions; LSU Theatre Mainstage; LSU Lab Season; class assignments. With the exception of the UG Rehearsal Space, (Room 399), graduate students have priority over undergraduates.

Spaces are available during the academic year from 8:00 am to 11:00 pm Monday through Friday, and from 12 noon to 11:00 pm on weekends. Spaces will not be available on game days, holidays, or when there are no building monitors present.* (*Graduate students have open access as needed.) There are no room reservations outside of Business Hours during the summer or during the academic year when classes are not in session.

With the exception of the Theatre Technology/Design Lab (Room 181), space can be reserved for two-hour blocks per day per project; Lab productions should reserve space directly through the Front Office Coordinator. If your space has not been reserved following your usage, you can continue to work in that space as long as it is available.

The Theatre Technology/Design Lab (Room 181) will be open for all to use without a reservation. **You must still check in with the building monitor (Room 195)**

Requests for reservations must be made through the [Room Reservations Request Form](#) between 8:00 am and 4:00 pm, Monday through Friday. All requests must be made at least 24-hour in advance of the requested time or by Thursday for weekend reservations. Reservations will be filled by priority on a first-come, first-served basis. When your reservation is filled, your name will be posted on the departmental [Room Schedules and Reservations webpage](#).

If your reservation is during regular business hours (M-F 8:00 AM – 4:30 PM), the Main Office can provide access to your requested room. After business hours, please report to the House Manager Office (Room 195), located in the M&DA Building Lobby. You will be required to leave your LSU Student ID with the building monitor before your space is unlocked. Your ID will be returned to you provided that you have left the space as you found it. When a production is running in either the Claude L. Shaver or Studio Theatre, the Building Monitors will be located in the Theatre Technology/Design Lab (Room 181).

Please remember that spaces are accessed by everyone in the School of Theatre community. Please treat each space with care and consideration.

X. COMMUNICATION

A. E-MAIL

LSU e-mail is the official form of communication between the School of Theatre and the student and all communication will be sent to the student's LSU e-mail. Students are responsible for checking their LSU e-mail account. Dr. Fletcher has made a guide to help you effectively communicate with your professors via email. That information is included in your handbook under [Dr. Fletcher's Handy Guide to Emailing Instructors](#).

B. CALLBOARD LISTSERV

Additionally, the School maintains the Callboard-listserv designed to serve as a way for communication between students and faculty. Job postings and other information are distributed through the list-serv. To become a member of the list follow these simple steps:

- Send an email to listserv@listserv.lsu.edu
- In the body of the email message send the following command
SUBSCRIBE CallBrd-L <Your Name Here>

(In place of <Your Name Here>, type your name without the brackets i.e. Mike Tiger)

Your request will be sent to the list manager. The manager will then activate your subscription, and then you will get a confirmation message from the list telling you how to post messages as well as how to send commands to the list like unsubscribing.

Once you are a member of the list, any message that you send to CallBrd-L@listserv.lsu.edu will be sent out to everyone!

C. CALLBOARDS

Physical callboards are located outside of the Main Office (Room 105) and next to the green room in the Music and Dramatic Arts Building as well as in the green room of the Reilly Theatre.

D. SOCIAL MEDIA

A secondary form of communication are School of Theatre social media channels. Students should not rely on social media channels for official business, but the School does post information when available.

 [Facebook.com/lsutheatre](https://www.facebook.com/lsutheatre)

 [Instagram.com/lsutheatre](https://www.instagram.com/lsutheatre)

XI. STUDENT COMP POLICY

To ensure that the Box Office is able to fulfill all ticket requests and maintain excellent customer service, we ask that you take note of the School of Theatre student complimentary ticket policies and ticket redemption procedures.

Eligibility Tiers:

- LSU Theatre Graduate Students
 - LSU Theatre Graduate Students are eligible to receive two comp tickets per School of Theatre event.
 - These comps are **not transferable**.
- LSU Theatre Majors
 - LSU Theatre majors are eligible to receive one comp ticket to the first Friday performance of Swine Palace and LSU Mainstage productions.
 - These comps are **not transferable**.
- Lab Season/Dance/Physical Theatre/Film Festivals:
 - Cast and production team members are eligible to receive one comp ticket. The production team is defined as:
 1. Designers and assistants
 2. Stage management
 3. Dramaturgs
 4. Choreographers and assistants
 - These comps are transferable.
- LSU Mainstage and Swine Palace
 - Cast and production team members are eligible for two comps for these productions. Guest artists receive four comp tickets. The production team is defined as:
 1. Designers and assistants
 2. Stage management
 3. Dramaturgs
 4. Choreographers and assistants
 5. Music Directors and assistants
 - These comps are transferable

All Tiers: In the event that a person falls under more than one tier of eligibility, the tier with the highest number of comps will apply. Comps do not stack. For example, a Theatre major who serves as an Assistant Stage Manager to a Swine Palace production may not claim their first Friday comp in addition to their production team comp.

Redemption Procedure:

- Students/Cast/Production Team Comps:
 - Redeem comps by email: cmdaboxoffice@lsu.edu
 - Comp requests must be made 24 hours before the performance for which the comp is being used and by Thursday for weekend performances. No comp requests will be accepted on the night of the performance.
 - If you are transferring an eligible comp, include the name of the person using them.
 - Comps must be picked up at Will Call by show start time.
 - Any comps not retrieved by show start time will be released and the comp forfeited.

XII. PERSONAL HEALTH AND SAFETY

A. PERSONAL SAFETY

It is advised that students take proper precautions as it is in any populated area. Please avoid being in the building if it seems deserted. All rehearsals must end by 11:00 PM. Note that the buildings will not be open on home football-game Saturdays in order to prevent unauthorized use of the building facilities. Report the appearance of any unusual activity to the Theatre Office or Campus Police immediately. Please make every effort to ensure that the building remains secure by not propping doors open. CMDA students have building access via card-swipe locks on the front door of the buildings. (Please note building closures for home football games still apply; card swipe will not work on those days.) To request swipe card access, please complete the form at the following link:

Building Access Application

If you have difficulties with card swipe access, please see the Theatre front desk staff.

To improve your safety, LSU recommends downloading the [LSU Shield App](#).

DO NOT LEAVE THE BUILDING ALONE AFTER DARK TO WALK BACK TO YOUR APARTMENT OR DORM. CONTACT CAMPUS TRANSIT FOR A RIDE.

For more information on campus safety, please visit the [Campus Safety Website](#).

B. CAMPUS TRANSPORTATION

Information regarding parking and campus transportation services can be found on the [Campus Transportation](#) site.

The **On-Demand Transit** service provides the university community with access to a safe mobility solution and service that is available on demand Monday through Friday, 5:00 p.m. – 12 a.m. Faculty, staff and students needing a ride may request a ride through the [TransLōc Rider](#) mobile app or may call the dispatch office at (225) 261-9226.

Additional information regarding transportation services including Tiger Trails Bus Service may be found on the [Campus Transportation](#) site.

C. LSU SHIELD

LSU SHIELD, a free smartphone app, **LSU SHIELD** is designed to help students, faculty and staff report emergencies or crimes, receive help from police, or simply check on each other to ensure they've

arrived safely at their destinations or returned safely from class, their workouts, or other outings. Please consider downloading the free app to your phone.

D. LSU EMERGENCY TEXT MESSAGES SYSTEM

For updated information on immediate safety issues register for LSU's **Text Messaging Service**. To access the LSU text messages visit <http://my.lsu.edu/> and select "Campus Community" on the left navigation bar. While there, fill out your emergency contact information. There is no fee to subscribe to the emergency text message service, but regular text messaging rates through your provider will apply.

LSU Police Department

Stay informed of campus safety issues including crime on campus by visiting the **LSU Police Department's website** and liking LSU PD's Facebook page. To reach LSU PD by phone, dial 225-578-3231 or if it's an emergency, dial 911.

For additional information on crime prevention visit the **LSU Police site**.

E. HEALTH AND WELLNESS

The Theatre major requires a significant investment of your time and energy. The School encourages you to maintain healthy practices and be mindful of your own psychological well-being.

CMDA Mental Health Counseling

As of Fall 2023, in partnership with LSU Psychological Services, the College of Music and Dramatic Arts and LSU Bands offers dedicated mental health counseling for graduate and undergraduate students within the College of Music and Dramatic Arts or LSU Bands including Tiger Marching Band.

The services are provided by two full-time graduate student therapists working under the supervision of a licensed psychologist. Appointments will be held on LSU's campus in Johnston Hall and through teletherapy. There is no cost for this service.

There are three Ways to Schedule:

- <https://lsu-psyc.titaniumhwc.com/schedule>
- Call (225) 578-1494
- Email: pscsheduling@lsu.edu

Appointments are available in-person in Johnston Hall or virtually, hours are flexible.

If you are experiencing an acute mental health crisis and need to speak with someone immediately, please **call 988** or **text 741741**.

Funding for this service is in part provided through the Matthew Bahlinger Memorial Fund

lsu.edu/psc
lsu.edu/cmda/therapy

In addition, the LSU Student Health Center offers a variety of mental health services. For more information, visit the [LSU Student Health Center Mental Health Services](#) website.

Appendix A at the back of this handbook offers additional health and wellness resources.

LSU Food Pantry

The mission of the LSU Food Pantry is to provide supplemental food to students in need who may experience hunger or food insecurity. For more information visit the [Food Pantry](#) website.

Life Threatening Emergencies

For all life-threatening emergencies call 911.

Most people associate 911 with medical **emergencies**. However, 911 also assists with emergencies such as someone considering harming themselves and/or others.

LSU Police

225-578-3231

Campus Crisis Information

225-578-4636

Crisis Counseling

Crisis counseling is available through ThePhone, a 24– hour crisis counseling and support line serving the students of LSU. Callers to the LSU line are connected to volunteer paraprofessional counselors trained in crisis intervention and suicide prevention.

ThePhone 24 Hour Crisis Counseling 225-924-LSU1

XIII. ADDITIONAL OPPORTUNITIES

A. ACADEMIC PROGRAMS ABROAD

The LSU Programs Abroad Plan offers undergraduate and graduate students opportunities to earn six to nine hours of credit through summer study. For more information, see the [Academic Programs Abroad](#) webpage.

One of the most popular of these programs is “LSU in Scotland” offered every other year and administered by Professor Nick Erickson, this program tours a student production to the Edinburgh Fringe Festival in Edinburgh, Scotland. Please contact Nick Erickson (nickwe@lsu.edu) for additional information.

The School of Theatre also offers an academic program at the [Sundance Film Festival](#) and occasionally at other festivals such as the [Berlin International Film Festival](#).

B. STUDENT ORGANIZATIONS

Delta Rouge

Delta Rouge is a student organization that focuses on encouraging participation for students interested in film and television within the School of Theatre. Delta Rouge members help students create content and connect with other film students and foster a community of film.

Improv Club

The LSU Improv Club is a student organization dedicated to the study, practice, and most of all, celebration of improvisational performance. The club rehearses every weekday and performs each Friday in various spaces in the Music and Dramatic Arts building. Additionally, the club sends an officer-selected competitive team to the annual College Improv Tournament to compete against other teams across the country. But first and foremost, LSU Improv is dedicated to fostering the community-building, quick-thinking skills that the craft innately promotes. The club is known for its open-door policy and welcomes anyone who might be interested to participate.

Musical Theatre Club

The Musical Theatre Club at LSU provides performance opportunities to LSU's undergraduate and graduate students who have a passion for musical theatre. The organization's mission is to educate students in the area of musical theatre through production activities, cabarets, workshops, and staged readings of musicals.

Physical Theatre Club

The Physical Theatre Club is committed to creating new student work of physical theatre that is inclusive of aerial performance, dance and acting techniques. The club actively promotes indoor and outdoor

performances across campus and beyond, often contributing significantly to the LSU Theatre productions that tour internationally to the Edinburgh Fringe Festival. The club believes athleticism and theatre can merge to promote a celebration of life, fitness, and health while embracing all body types in a diverse community of artists.

University Theatre Alliance (UTA)

The University Theatre Alliance is an organization of, by and for, the LSU student body. The Executive Board, along with members and a team of coordinators, works to foster and to better the relationships between undergraduates with each other and the graduates/faculty in the theatre program, to support the arts community on campus and in the surrounding area through professional development activities such as service, workshops, etc., and to encourage innovation among the artists in our community.

Some of its activities include providing support for School of Theatre auditions, producing student-directed staged readings, and matching incoming students with mentors. The Board is elected each spring and includes reps from undergrad and graduate populations. UTA charges nominal dues each semester which go towards UTA activities.

C. CMDA TRAVEL AWARDS

The College of Music & Dramatic Arts offers a limited number of student travel grants to assist students in their creative and research activity. Awards will be limited to a maximum of \$250 for domestic travel and \$500 for international travel and will be evaluated based on the merit of the proposal. Grants are available to both undergraduate and graduate students. We encourage all graduate students to also apply for Graduate Student Travel Awards (GTSA) through the Graduate School. Instructions for submitting GTSA proposals can be found [above](#).

The most competitive proposals are thorough, complete, and make a compelling case as to why the travel will advance your educational, artistic and/or scholarly goals.

Additional information is available on the [CMDA Travel Awards webpage](#).

D. ANNETTE AND JOHN DOUTHAT STUDY ABROAD FUND

The **Annette and John Douthat CMDA Study Abroad Fund** was created to enable College of Music & Dramatic Arts students to participate in life-changing international experiences. Students who have applied to (or been accepted into) study abroad programs may petition for funding through this application. Each applicant may be awarded up to \$2,000. Preference will be given to voice and opera students.

Students must submit an application form by **published deadline**, and submit a letter of acceptance to the study abroad program for full consideration.

Applicants should be prepared to submit:

- A detailed budget breaking down how the funding will be spent.

- A statement of purpose. (500 word maximum)
- A description of the study abroad program.
- Proof of acceptance into the study abroad program. (Letter, email, etc.)
 - If this proof is not yet available for your program, we will accept a statement of intent that you will provide proof to the College when it becomes available.
 - When the proof becomes available, you must email it to **Pamela D. Pike, Associate Dean of Research, Creative Practice & Community Engagement** by the deadline given above.

Additional information is available on the [Annette and John Douthat CMDA Study Abroad Fund webpage](#).

E. CMDA RESEARCH EXPO

CMDA Research Expo

Each year, the CMDA hosts a Research Expo to showcase of faculty and student research in the College of Music & Dramatic Arts.

For more information about Research in the College of Music and Dramatic Arts visit the [CMDA Research webpage](#).

XIV. UNDERGRADUATE SCHOLARSHIPS AND FINANCIAL AID

The LSU Office of Undergraduate Admissions and Student Aid are committed to providing a student centered, technologically advanced innovative office operating in full compliance with all governing regulations. Information on scholarships and financial aid for entering first year students, continuing students, and transfer students is available online at the [LSU Financial Aid and Scholarships webpage](#). Additionally, students may apply for various scholarships funded through private donations and housed at the LSU Foundation. Students may apply for private scholarships through the [Blackbaud Award Management](#).

Office of Undergraduate Admissions and Student Aid
1146 Pleasant Hall
Baton Rouge, LA 70803
Scholarships/Financial Aid Phone: 225/578-3103
Scholarships/Financial E-mail: financialaid@lsu.edu

XV. STUDENT BILL OF RIGHTS AND RESPONSIBILITIES

Immediate Emergency: get to a safe place and call 911 or campus police 225-578-3231 at once if...

- **Emergency:** There is a fire or other dangerous catastrophe
- **Injury:** Someone gets injured, unconscious or incapacitated (including yourself)
- **Violence:** Someone threatens harm to themselves or others
- **Crime:** theft, vandalism, disturbance

Contact campus resources (CARE, OSD, Campus Police, Health Center, Lighthouse, etc.) if...

- You require (or think you might require) special accommodations
- You are being harassed/stalked
- You feel unsafe anywhere on campus
- You wish to report a crime
- You are sick
- You are distressed, depressed, or anxious to the point that it's interfering with everyday life

Contact your instructor if...

- You are confused or concerned about a course assignment, policy, or topic
- Something about the class is interfering with your learning
- You want to check on your performance in the course
- You have an ODS accommodation

You have the right to expect that...

- Instructors will provide a syllabus outlining content, goals, and expectations for the course
- Instructors will follow their own syllabi, show up to class, start and end class on time, and maintain a professional demeanor
- Instructors will make themselves reasonably available outside of class to consult with you about the class and your performance in it
- Instructors will reply to and/or address appropriate communications or questions within a reasonable amount of time
- Instructors will comport themselves professionally toward you in and out of class
- Instructors provide a clear idea of how you are doing in class
- Instructors provide reasonable ODS accommodations

Contact us (Trusted Instructor, Department Head, Academic Advisor) immediately if...

- An instructor fails to respond to repeated attempts to contact/meet and/or does not hold office hours
- An instructor regularly (more than once or twice) cancels scheduled classes, fails to start or end classes on time, or does not show up to class
- Someone other than the official instructor appears to be teaching the class regularly
- An instructor behaves in an alarming or unstable manner
- An instructor fails to comply with official and appropriate requests for ODS accommodation

- An instructor alters significant aspects of the course without due notice, explanation, or consideration
- An instructor makes unprofessional, unreasonable, or inappropriate requests of students
- An instructor couches inappropriate requests as “just part of the course”
- An instructor exhibits bias, bigotry, or undue preferential treatment toward any student
- The environment of the classroom becomes hostile or feels unsafe (emotionally or otherwise)
- You think one or more of the above activities is going on and you just want to check in to see if your suspicions are valid
- You are distressed or uncomfortable and feel unable to express these concerns to the instructor

Instructors have the right to expect that...

- Students will show up to classes on time (i.e., not walking in right as class starts)
- Students will remain in class for the entire time required (i.e., not leaving in the middle of class)
- Students will take responsibility for their own performance in the course
- Students will respect the instructor’s expertise in the subject matter
- Students will respect the instructor as the one responsible for maintaining a professional class environment
- Students will treat everyone in the class professionally and respectfully
- Students will take responsibility for their own schedules and choices beyond the classroom, accepting the natural consequences of those choices with maturity
- Students will take responsibility for their own health and wellbeing, making reasonable choices about when and how to participate in ways that keep them safe and well
- Students will read and know policies outlined in the syllabus and/or communicated or posted by the instructor through e-mail, on Moodle, in class announcements, etc.
- Students will contribute focused attention to all speakers and presentations
- Students will come to class fully prepared (materials brought, assignments completed)
- Students will devote time outside of class to the course, realizing that an average of 2-3 hours per credit hour of outside work is normal
- Students will communicate questions or concerns to the instructor in an appropriate, timely, and professional manner, following any relevant instructions outlined by the professor
- Students will refrain from coming to class if they have a contagious illness or are otherwise incapable of participating without disruption, availing themselves of medical care as necessary and communicating with the instructor as outlined in course policies for excused absences
- Students will respect appropriate procedures and boundaries that instructors establish regarding instructor-student communications
- For most non-emergency problems, questions, or concerns, students will approach the instructor first before escalating the issue to advisors, authorities, or social media

Remember...

- Instructors want you to communicate with them.
- Instructors aren’t medical professionals

- Instructors must work with LSU policies and programs
- Instructors aren't personal friends
- Instructors can't control your schedule
- Instructors can't control your personal or work life
- Instructors can't control your production schedule

If you talk to a professor or student support staff...

Expect confidentiality, except if...

- Your threatening harm to someone else
- Your threatening harm to yourself
- A minor has been/is being harmed
- You are reporting a sexual assault, sexual harassment or any potential Title IX related issue related to you or another party.

FERPA: Family Education Rights and Privacy Act

- Your academic performance is your business alone
- Instructors may not divulge any info about your academic career
- Instructors technically can't even confirm or deny whether you're in their class to anyone else.
- This includes parents unless there is a FERPA waiver in place!
- Instructors can talk to other instructors and academic personnel about students to coordinate approaches.

XVI. DR. FLETCHER'S HANDY GUIDE TO E-MAILING INSTRUCTORS

Most instructors appreciate students who take initiative to communicate questions and concerns. That said, instructors don't appreciate mails that are unclear, inappropriate, or a waste of time (that is, asking information clearly provided elsewhere).

The Basics of Professional Email Etiquette:

- Start with a proper, respectful address
 - ✓ "Dear Professor _____"
 - ✓ "Dr. _____" (If you know they have a doctorate)
 - ☒ "Hey, Alan" or "Hi, Doctor Jones," (Reserve "Hi" and "Hey" for people you know well. For a first-time contact with an instructor, choose a more formal intro.)
- Identify yourself
 - ✓ Full name
 - ✓ Course and section
- Give the necessary information or make the request
 - ✓ Be concise or ask for a meeting
 - ✓ Proofread for typos/tones before sending
- Close respectfully
 - ✓ "Thank you for your time."
 - ✓ "Sincerely"
 - ☒ "Thx"

Stop and Ask Yourself Before Sending:

- Have I written a professional email rather than a text?
- Am I sure what I'm asking isn't already answered on the syllabus or Moodle? (Don't make instructors repeat what they've already spent time explaining in writing.)
- Is what I'm communicating/asking something that needs a face-to-face meeting? (Email is best for brief questions or news. If you find your email running past a short paragraph, consider asking for a meeting.)
- Am I handing the instructor a problem that isn't theirs to fix? (Instructors have no control over your job, your family, your finances, your romantic relationships, your production schedule, your other classes, or your health.)
- Am I oversharing personal info? In other words, what do I expect the instructor to do with the information I'm giving them? (If you feel like you need to share some personal information—and sometimes you do!—an in-person meeting is nearly always better.)
- Am I ranting? No, really, did I just write a rant? (DO NOT SEND) Was I writing this while angry/sad/sleepy/frustrated/hungry? (WAIT) Would it be better to wait until I've slept/eaten/given it a day or so before sending? (YEEEEESSSS!)

After you send:

- Give the instructor time to reply. (Give at least 24 hours during the week, longer on weekends/holidays.)
- If you get no reply, visit their office during office hours and/or ask in class.
- If they reply, follow up with a thank-you. (Use proper etiquette for that message, too.)

XVII. ABOUT THE LSU SCHOOL OF THEATRE AND SWINE PALACE

The LSU School of Theatre continues to achieve national and international prominence in scholarship and performance. Our NAST-accredited B.A. degree program (concentrations in Arts Administration, Design/Technology, Performance, Physical Theatre and Theatre Studies) provides rigorous comprehensive training within the framework of a liberal arts education. In 2021, the School of Theatre added a B.F.A. in Film and Television as an additional undergraduate degree program. The M.F.A. degree— with a specialization in acting—is a two-year, year-round professional actor training program featuring the integration of both traditional and innovative physical, vocal, and process approaches for 21st century performers. The M.F.A. degree— with specializations in scenic technology and design; costume technology and design; and properties technology— is a three-year program preparing the theatre artisan for a professional role encompassing a wider range of production and/or teaching responsibilities. The training for exceptional candidates is augmented through undergraduate teaching opportunities and production positions with Swine Palace, the department’s affiliate professional theatre. Our Ph.D. program—with a concentration in theatre history, dramatic literature, and theory and criticism—develops the knowledge, critical skills, and methodological approaches that will allow students to conduct research as professional scholars and become excellent teachers in the field. The School of Theatre fosters creativity and originality in its stage productions and scholarship, and offers a learning environment unique to the region.

With Swine Palace, the department has distinguished itself as one of the few programs in the country that supports a full-time, year-round Equity theatre company. While pursuing their degrees, students have the opportunity to work alongside world-class artists in every facet of production. Many students are Actors’ Equity Association (AEA) eligible by the time they graduate. Not only a cultural resource, Swine Palace also contributes to the economic growth and well-being of the community. In 2006, Swine Palace was recognized with the Louisiana Governor’s Arts Award for Outstanding Large Arts Organization and the YWCA Greater Baton Rouge Racial Justice Award given to an individual, organization or business for exceptional or creative contributions to the elimination of racism.

A. BRIEF HISTORY OF LSU THEATRE

The study of theatre at LSU has a long and rich history, dating back to the early twentieth century. The University began operating in January 1860, and courses related to “Speech” were offered. By 1926, the LSU catalog announced courses in “Elocution,” “Forensic Oratory,” “Eulogies & After Dinner Speaking,” and two courses in theatre: “Technique of the Drama,” and “Play Production.” The latter course suggests that plays were being produced (probably one each semester), and the course provided participants with credit.

In 1928, Claude M. Wise was hired to take charge of the Speech/Theatre program, the first faculty member at the University to hold a Ph.D. degree in this field. With his engagement, the University moved all speech and theatre courses into the Department of English. Claude L. Shaver and Mrs. Flower also joined the faculty of the English Department that year as instructors in Public Speaking. Besides six courses in Speech, two courses were offered in Interpretation and four in Theatre.

In 1931, Wise was named as head of the new Department of Speech, which began offering the M.A. degree. In the following year, Giles W. Gray was hired and the Department relocated to the new Music & Dramatic Arts Building (M&DA), which contained an art deco, proscenium arch theatre based on the design of the Cleveland Playhouse. In 1935, the Department offered the first doctoral degree in Speech in the South. Shaver organized a student group called the Louisiana Players Guild, which presented one-act plays and other dramatic pieces. LPG evenings continued for over forty years, finally being disbanded in the late 1970s. Among many hundreds of other students through the years, a young Joanne Woodward acted in LPG productions.

During his forty-five years at LSU, Shaver directed over one hundred plays, including *The Importance of Being Earnest* (1931) only thirty-six years after Wilde's original London production; throughout the years, he favored the plays of Shakespeare, Shaw, Wilde, and Wilder. He also directed plays by Pirandello, Sheridan, the Capek brothers, Ben Jonson, Eliot, O'Neill, and Ibsen.

Professor Claude M. Wise gave up the Chairmanship of the Department of Speech to Waldo W. Braden in 1957. A distinguished scholar in American Public Address, Braden carefully monitored the addition of theatre courses, having doubts that theatre courses could equal the speech curriculum in academic respectability.

In 1973, Gresdna Doty became Director of Theatre within the Department of Speech; five members of the faculty were assigned to theatre courses and production. John Dennis joined the faculty (coming from the Mark Taper Forum) in 1981, and the M.F.A. in Theatre (with a specialization in Acting) was approved (1985).

Meanwhile in 1977, Boyd Professor Braden turned the Chairmanship of the Department of Speech over to John Pennybacker (whose area was Radio & TV). In 1981, the Speech faculty moved to Coates Hall while the Theatre and Communications Disorders faculty remained in M&DA. In 1982, the name of the Department became the Department of Speech Communication, Theatre, and Communication Disorders. Mary Frances Hopkins officially assumed the Chair in 1982 until 1991 when the three units became separate departments. Doty became Chair of the "new" Department of Theatre, and in that same year (1991-1992), Barry Kyle, long-time resident director with the Royal Shakespeare Company in Stratford-upon-Avon, joined the faculty as head of the M.F.A. Directing Program and future founder of Swine Palace Productions (1992), the School's full-time, year-round affiliate Equity company.

Doty turned over the Chair's position in 1993 to Bill Harbin, who had joined the faculty in 1973. Lesley Ferris replaced him in August 1996, where she remained only three semesters, before accepting a position at The Ohio State University. Harbin resumed the Chair, and with Provost Dan Fogel continued the process of creating the College of Music and Dramatic Arts (CMDA). (The Department of Speech Communication, Theatre, and Communication Disorders had been a unit in the College of Arts and Sciences for several decades.) Consisting of the School of Music and the Department of Theatre, the College of Music and Dramatic Arts (with Ronald D. Ross, Dean) was officially launched on July 1, 1998. Michael Tick was named Chair of the Department of Theatre in August 1999; in January 2000, the Reilly Theatre, home of Swine Palace opened with *A Midsummer Night's Dream* directed by Barry Kyle. In 2010, Department Chair and Swine Palace Artistic Director Michael Tick left LSU to become Dean of Fine Arts at the University of Kentucky. Upon his departure, Kristin Sosnowsky was appointed Interim Chair and later Chair and George Judy, Artistic Director of Swine Palace.

As part of the Department's 2000 Program Review, the M.F.A. in Theatre, specializations in Directing and Design/Technology, were dropped. Kyle resigned as Artistic Director of Swine Palace in 2001, and Chancellor Mark A. Emmert, appointed Michael Tick as Executive Producing Artistic Director of Swine Palace. Under the new restructuring plan, Swine Palace became integrated fully into the Department's academic and production programs.

The Department of Theatre received NAST Accreditation in March 2006, and a year later reinstated the M.F.A. in Theatre (with specializations in Costume Technology and Design; Properties Technology; and Scenic Technology and Design). In 2009, the Department returned to the Music and Dramatic Arts Building following a \$22-million renovation. In 2015, the Department was admitted into the University/Resident Theater Association and its designation was changed from Department to School.

B. A BRIEF HISTORY OF DANCE AT LSU

As early as 1937, the Physical Education Department (now the Department of Kinesiology) offered a Dance major consisting of fourteen dance courses, supplemented with numerous drama and music courses; there was also an active performing dance group. Although the undergraduate major was eventually eliminated, the Department of Kinesiology maintained an M.S. program with a Dance concentration. Through the 1960s and 70s, this dance program for undergraduate non-majors and graduate majors played an active role in the local and state dance scene, so much so, in fact, that in 1981 a Dance major in Performance/Choreography was reinstated.

This new Dance major of the 1980's had four full-time and three part-time faculty members and was highly selective, accepting only twenty-five students from more than 150 who auditioned. When the program was eliminated in 1988, some existing courses were moved to the Department of Theatre but rarely offered until the spring of 1998 when one part-time faculty member was hired.

The new Dance minor became effective spring 2000. Its primary role is to develop essential dance skills in students who are preparing for careers in theatre and music. However, many students enrolled in dance courses are non-majors with a talent or interest in dance. The Dance minor offers rigorous, professional-level technique courses in ballet, modern dance, and jazz, in addition to a broad study of related dance areas including history, improvisation, and composition.

C. A BRIEF HISTORY OF PHYSICAL THEATRE AT LSU

This genre of theatre primarily uses physical movement to tell stories. The term was first used by DV8 Physical Theater in the '80s using dance styles, contact improvisation, and acrobatic athleticism as a foundation for the invention of new movement for expression and storytelling.

Physical Theatre can be traced as far back as ancient Greek theatre and the theatrical traditions of Asia. More recent modern influences come from Commedia Dell'Arte and its influence on the modern Mime of Decroux, Barrault, and Lecoq in the 20th century.

Post WWII brought a deep questioning of all artistic tradition throughout the world. Butoh dance arose in Japan, absurdist theatre in Europe, and the Judson Church Dance Collective in New York in the 60s brought a wealth of contemporary well-known choreographers and teachers.

Most notable companies to influence Physical Theatre today include Pina Bausch's Tanzteater, DV8, Complicité, and Théâtre du Soleil, and Pilobolus, along with many others.

1984 brought Cirque du Soleil to the world stage and with it a new appreciation for physical expression through innovative approaches to circus centered on human elitism. Diavolo: Architecture in Motion, is a current company that works within the boundaries of dance, theatre, circus, and interactive structures designed for physical expression and metaphor. Now, with the global pandemic, physical theatre is struggling to redefine it's presence in the live-streaming and prerecorded world of social media and video-conferencing platforms.

The LSU Physical Theatre Concentration was formed in 2011 by Movement Professor, Nick Erickson, who was a founding member of Diavolo in the 90's prior to joining LSU Theatre School in 2001. Professor Erickson discovered a hunger for athletic physical expression among LSU students who loved performing in shows with high energy challenges and started touring productions overseas as a summer study abroad program in 2008. Aerial silk performance gained popularity among the students after the renovation of the Music & Dramatic Arts building in 2009 created a new two-story Movement Studio designed for aerial apparatus.

D. A BRIEF HISTORY OF FILM AND TELEVISION AT LSU

The School of Theatre began offering a concentration in Film and Television within the Bachelor of Arts in Theatre program in the 2012-2013 academic year. The program which began as a collaboration between the LSU School of Theatre and Baton Rouge Community College, which offered some of the production-oriented courses, recognized the important historical evolution of digital storytelling from the Theatre tradition. In 2014, the School hired its first full-time Professor of Film and Television. The concentration was quite popular with enrollments growing from 12 in the concentration's initial year to 66 in the 2020-21 academic year. Student interest in the program led the School to create a Bachelor of Fine Arts in Film and Television which received final approval as a new degree program by the Louisiana Board of Regents in spring 2021.

In addition to the curriculum, the School of Theatre offers a number of co-curricular programs for students to engage with the broader film industry and apply their skills outside of the classroom. Each year, students participate in the Sundance Film Festival program where they screen dozens of films and connect with industry professionals. Founded in 2015, the "Take" Film Festival is the School's juried film festival featuring the work of students and alumni from institutions across the state. In 2018, the School began producing the "Geaux" Film as the first departmentally produced feature film. The School now produces multiple "Geaux" Films annually as fully student driven and departmentally funded projects. In 2020, the School added the First-Year Film as a way to engage first year and transfer students in the film program from their initial days on campus. Both the "Geaux" Films and the First Year Film are shown at the "Take" Film Festival.

The BFA in Film and Television complements the multiple other digital media programs across campus including the BA in Screen Arts which is offered by the College of Humanities and Social Sciences. In addition to serving a large contingent of students who are expressly interested in the filmmaking process, the program significantly enhances the experience and training of Theatre majors who also seek to work across mediums. With the new BFA in place, the School of Theatre offers a complement of degree programs which train students in narrative storytelling across mediums.

APPENDIX A: ADDITIONAL CAMPUS RESOURCES

Student Health Center

Main Page

- On the home page you will see a quick links portal to help you make appointments, figure out the hours, and connect to sexual assault resources.
- LSU is now partnering with Our Lady of the Lake Health to provide comprehensive health resources and education that empower students to take ownership of their personal health and wellness — preparing you for a lifetime of excellent health. In order to provide students with the quality, inclusive care, some Student Health Center units will continue to be operated by LSU, including the Sexual Health & GYN Clinic, Lighthouse Program, and Wellness & Health Promotion. Our Lady of the Lake will partner to operate the Medical Clinic and Mental Health Service. Students can create a MyChart accounts in “Student Health Portal” to schedule appointments.
- There is also a link to the Lighthouse page.

Medical

- Services provided include x-rays, lab work, physical rehab, primary care, pharmacy, GYN clinic and specialty clinics.

Mental Health Drop Down

- Link to Mental Health Services, Levels of Care, Groups & Seminars
- **Emergency & Mental Health Crisis Intervention** offers information on how to identify a crisis as well as a phone number for 24-hour crisis and emotional support.
- Also offered are **group services** in the form of seminars and group therapy. If you click the group and seminars drop down it'll bring you to a page full of classes that are offered. Click on the class you are interested in, then more information and it will bring you to a flyer where you can find out who to contact about the class

Wellness Drop Down

- Under classes you can find QPR Suicide Prevention Gatekeeper Training offers:
 - How to Question, Persuade and Refer someone who may be suicidal
 - How to get help for yourself or learn more about preventing suicide
 - Common causes of suicidal behavior
 - Warning signs of suicide
 - How to get help for someone in crisis
- Other classes include Eating Disorders & Body Image, Emotional Wellness, Healthy Relationships, Health Insurance Options and Benefits, Nicotine Cessation, Nutrition and Eating Habits, Sexual Health and Contraception, Sleep Hygiene, Sexual Assault Prevention and Support, and Stress and Time Management.
- The Lighthouse program tab will bring you to their page. The Lighthouse Program provides interpersonal violence prevention, advocacy, and support to students who are survivors of sexual assault, domestic violence, relationship violence and stalking. If you or someone you know needs

these services, you can fill out a form on their page and they will be contacted. Correspondence is confidential and nonjudgmental and appropriate support services for all survivors regardless of gender identity, ethnicity, sexual orientation, age, ability or whether the crime is reported

Office of Disability Services

- Disability Services is committed to providing appropriate auxiliary aids and services to students with disabilities to ensure they receive full participation
- On the home page you can find links to register with Disability Services
- Under the forms dropdown you will find the forms you need to submit for various accommodations

UREC

- The UREC completed a full renovation a couple of years ago
- Commitment to gender inclusivity
- The UREC features such amenities as a leisure river, climbing area
- You can take classes and get involved in intramural sports
- There is also an outdoor gear rental. Want to paddle board but don't have any money you can rent one! Prices are listed on the website
- Your UREC membership is included in your fees
- You can also apply to work at the UREC

Olinde Career Center

- You can make individual appointments or attend workshops about building a CV or Resume
- You can set up mock interviews
- They will help you decide what major is best for you if you are unsure
- They have a salary calculator and resources to help you connect your major to a career opportunity

LSU Campus Life

- The LSU campus life page tells you what campus events are coming up
- Under the involvement drop down there will be a link to all of the Student Organizations on campus
- Under the Service drop down you will find a link to the LSU Food Pantry
- The Food Pantry provides supplemental food to LSU students in need who may be experiencing food insecurity
- You can go up to two times a week, no questions asked, and all you need is your LSU ID
- Right now, services are limited; you will need to fill out the LSU Food Pantry Online Request form (found on their page)
- The form is open to accept requests each week from 8 a.m. Monday to 3 p.m. Friday

LSU Center for Academic Success

- Main office is B-31 Coates
- Free tutoring and supplemental instruction
- Will help you prepare for class presentations; they are also offering digital resources and tips for online learning

- GPA calculator
- Virtual Learning Center (Now called Tips and Tools under “Earn Better Grades”) that helps you prepare for tests
- Tips for focused and engaged study sessions
- Time management resources including a LSU **Academic Calendar** you can print, weekly planner pages you can print, and tips for organizing your life

Division of Engagement, Civil Rights and Title IX

The **Division of Engagement, Civil Rights and Title IX** is dedicated to fostering an environment that embraces the active participation of all members of our campus community. Signature programs and services contribute to an inclusive and welcoming environment at LSU. For information, on all of the services offered through the Division visit the Programs and Initiatives tab on each of the Engagement Centers’ webpages.

- **The Engagement Centers include**
 - **The Intercultural Center** - provides opportunities for the mutual exchange of ideas and cultural norms and the development of relationships. We serve as a resource for academic, professional, and social development to all interested members of the LSU community.
 - **The Women’s Center** - promotes the advancement of women's issues and gender equality through its services, advocacy efforts, and educational programs.
 - **Clarence L. Barney Jr. African American Cultural Center** – retains the goal of student development through access and representation of historic African American culture, heritage and tradition.
 - **LGBTQ+ Center** – supports the safety and success of the overall LSU community by connecting faculty, staff and community members with information and resources.

Sample programs include:

- **Genesis Mentoring Program** works with traditionally underrepresented students during their first semester to ensure a successful transition, both personally and academically, to college life.

While participating in Genesis Mentoring, students can expect a variety of programs, each aimed a different area of success:

- **One-on-one mentoring:** Students will meet weekly with their Genesis mentor to discuss a variety of topics including classes, college life, identities, etc.
- **Professional Development:** Mentors and mentees come together and participate in workshops that help students grow professionally
- **Personal Development:** Students will experience personal growth through their mentor/mentee relationship, by working with the Intercultural Center staff, and through workshops
- **Socials:** Mentors and Mentees will attend several planned socials, as well as engage in a variety of Intercultural Center sponsored events